

SUBMARINERS ASSOCIATION OF CANADA
CENTRAL BRANCH

Minutes of the AGM Meeting

22 August 2011

1. The President, Bob Wallace, brought the meeting to order at 13:00 hrs and welcomed the members present.

The following members were present:

John McCracken	Peter Heppleston	Dave Soule	Pierre Parisien
Marc Pallard	Jerry Brown	George Sullivan	Ray Middleton
Fred Schatz	George Roach	Bob Wallace	Earl Gosse
Jake Allen	Jay Plant	Gerry Rutherford	Chris Smith
Tony O'Hara	Yvon Desrosiers	Bob Davidson	Mike Young
Verrall Clark	Roland Lanouette	Terry Wyss	Gord Parlee
Gord Burns	Bill Bradshaw	Mike MacGillivray	Bill Irvine
Dickie Lake	Bill Black	Ron Ewen	Rick Morgan
Tom Sawyer	Geoff Mawdesley	France Girard	Dave Ashling

2. A minutes silence was held for members and all other submariners who crossed the bar this year
3. The previous minutes were accepted as read. Motioned by Bill Bradshaw and seconded by Verrall Clark. Motion Carried.
4. There was one application for membership in SAOC (Central) this month: Marty Musgrave, Ottawa. Approved for membership.
5. Correspondence: Email from Tim Kramble currently in Afghanistan. Sends his regards and best wishes. Regrets unable to attend.
6. Auditors Report: The auditor was not in attendance and unfortunately his report was not available at this time. The report will have to be presented at a later date.
7. Treasurer's Report: The Treasurer, Gord Burns presented the financial report. Our current net worth is \$10,814.21 It was moved by John McCracken to accept the report as read, seconded by Roland Lanouette. Motion Carried.
8. Membership: Fred Schatz reported we have 160 paid members for 2011, 108 for 2012. Motioned by Fred Schatz to accept report, seconded by George Sullivan. Carried
9. Entertainment: Peter Heppleston presented a comprehensive report on the year's activities and his concern where the Association is going. (attached) The concerns he brings forward have been voiced by many of the executive and is attached for all to consider. Moved by Peter Heppleston the report be accepted as read. Seconded by Bob Davidson. Carried

10. Slops:

- a. More polo shirts in various colours and SAOC ties were purchased this year. The tie purchase was a long drawn out procedure, however, we have them now and at a reasonable price (\$20.00) plus postage.
- b. There has been some confusion WRT to the dolphins on the tie. Several people wondered why we have the "RN" single dolphin on the tie. The single dolphin was, in fact, the original Canadian Submarine Service dolphin which came out in 1968. Subsequently, because of integration the "double dolphins" came out in 1972. There is no "RN" link in the design of this tie. You can order ties via email (SAOC- Central@rogers.com or by mail. Make cheques payable to SAOC Central

Submariners Association of Canada
PO Box 44061
514 Montreal Road.
Ottawa, ON
K1K 2N0

- c. In future, WRT clothing, SAOC Slops should only sell polo shirts and ball caps. In the past we have had requests for more Tee shirts and Tee shirts in children's sizes which we purchased. To date we have sold no more than a dozen or so and as a result have close to \$500.00 tied up in Tee shirts which aren't selling. We will have to look into reducing the price or perhaps SAOC West & East may be interested in purchasing some. In any case write offs and mark downs defeat the purpose of slops which is to bring in money to offset lapel pins and key chains etc given to new members. This is not the first time this has happened.

Moved by George Sullivan the Slops report be accepted as read. Seconded by Ray Middleton. Carried

11. NCVA/Service officer report: Peter Wilkins was not present as he was attending a Services Officer course
12. Sick: Peter Bowen, progressing with chemo; Doc Kearns undergoing tests, Shane Irvine completed chemo, doing well.
13. Old Business:
 - a. SAOC ties. As indicated in the "Slops" report above ties are in and available for sale.
 - b. OJIBWA project. Rick Morgan gave a detailed rundown on what is occurring with the project. Much of what is required including financing, infrastructure and so on is in place. The only major holdup is DND/Federal Government "dragging their feet" on releasing the boat. It had been hoped release of OJIBWA would be made in time to make the deadline of moving the boat into her final berth by

September, unfortunately for whatever reason this is not looking good now until next year.

- c. HMCS Carleton C&PO's Mess Amalgamation. Nothing further has been heard on this proposal other than nothing will take place for at least another year.
- d. Changes to bylaws were presented to the members. A discussion followed and with one minor change. It was moved by John McCracken and seconded by Ray Middleton Item 5.4 remain unchanged reading "normally" and the changes be approved in principle. Carried.

An email/mail vote will be put forward to the memberships as prescribed by section 12.2 of our bylaws. A document outlining the bylaws being changed, and the bylaws after change, is attached. 75% of membership approval is required. In order to facilitate this vote only a NO response is required. For those not accessible by email a letter will be sent.

- e. Membership renewals. A "heads up" reminder will be sent to all members who receive their newsletter electronically therefore do not have any indication when their membership becomes due whereas members who receive their newsletter by mail have the date on the envelope.
- f. Thank you/Appreciation certificates. A certificate was to be drafted this past year however, was overlooked. Bob Wallace is going to look into this.

14. New Business:

a. Elections: Two positions were open for election. President and Secretary. Despite efforts of the nomination committee no one offered their services for either position. All members are aware there is a problem with anyone volunteering for anything requiring a little effort and time on their part in seeing this association survive. With a great deal of reluctance Bob Wallace agreed to remain as President for a fourth year and George Sullivan agreed to remain as secretary for a fourth year. To say the least, it is very disappointing, with the exception of a few, no local members appear to want to get involved in anything that might require some input on their part even if the Association can no longer function.

b. Fiscal Year 2012 Budget:	Mail	\$ 600.00
	Web Page	\$ 300.00
	Entertainment	\$ 200.00
	Incidentals	\$ 500.00
	BBQ	\$2000.00
	TOTAL:	\$3600.00

Moved by Gord Burns the tentative 2011 budget be accepted as read, seconded by Terry Wyss. Carried.

- c. Submarine Centennial: 2014 is the centennial year for the Canadian submarine service. Jay Plante pointed out that we must start looking ahead for this now if

we, as an Association, plan on doing anything. It would be a good idea to see what is planned by the Navy and both branches on the coasts.

- d. "Royal" has been returned to the Canadian Navy. In our own small way SAOC helped by providing written support for this initiative.
- e. Amalgamation? It was noted by Jay Plante all "Veteran's Groups" are having difficulty with declining memberships, volunteers to run the associations and so on. This is common to SAOC, RCNVA, Naval Officers Association and so on. It is suggested that we consider amalgamating with other applicable Naval groups not too far in the future. The problems we are experiencing are common to all similar groups and it would appear the writing is on the wall for remaining with the status quo. This option should be investigated to find what would be gained and/or lost by such action.

15. 50/50 Draw: Gord Burns, member was present. \$50.50 was won.

50/50 at the "Meet & Greet" Friday, Aug 19 was won by Danielle Sullivan. \$80.00

16. It was moved by Ray Middleton, seconded by Dickie Lake the meeting adjourned at 14:45. Motion carried.

Next meeting: 20 September 2010

Original signed by:

Bob Wallace
President

Original signed by:

George Sullivan
Secretary

Entertainment Report
To The
Submariners Association of Canada (Central)
Annual General Meeting (AGM) 20 August, 2011

Bravo Zulu to all SAOC (Central) members for making the effort to attend the 2011 AGM/BBQ weekend. It's great to see your smiling faces here, so I sincerely wish you all a warm welcome.

SAOC Entertainment: Role

An open invitation to all SAOC (Central) members to SAOC Luncheons is extended via email at least twice per year. No funds are expended from any portion of the SAOC budget for these luncheons. As one would expect with a "sleeve of submariners", absolutely true dits (N-S-Dits) are always in bountiful supply, along with a pint or two and some good scoff to choke back. It is the role of the Entertainment Committee to schedule such events and to arrange the venues. The purpose is to provide opportunities to get together and have some fun and keep in touch.

SAOC Luncheon

The only luncheon that I shall report on this year was held at the Royal Oak on Blair Rd, 27 May 2011. This event was different from all others that we have had in the past, in that a Regular Meeting of the SAOC Central was combined with the luncheon. This idea was discussed at the March 2011 meeting and was printed under New Business of the March Minutes. The overall concept behind this idea is consistent with the main purpose of the SAOC and the SAOC Entertainment Role, which again is to provide opportunities to get together; have some fun and keep in touch. To this end the luncheon/meeting was a rousing success in terms of attendance. One thing noteworthy of consideration for the next Luncheon / Meeting will be the ambient noise of the chosen venue. That said, we made lots of noise ourselves.

SAOC Entertainment: Role at Regular Meetings

Based on the success of the May Luncheon/Meeting, it is my recommendation that all future "regular" meeting dates coincide with the luncheons at venues to be determined on each occasion, or by the SAOC Executive as required.

SAOC Entertainment: 2010 BBQ

As stated in the Sep 2010 SAOC Regular Meeting Minutes, the 2010 AGM / BBQ went well. As usual the food was first rate, and a great time was had by all. Actual members who attended the 2010 AGM were numbered at 28, with only 60 persons attending the BBQ. The turnout for the Breakfast at Bigg's was excellent with 32 persons in attendance. Cost of the 2010 AGM/BBQ weekend was \$ 1511.00.

Respectfully submitted:

Peter Heppleston Entertainment Co-chair

CHANGES TO SAOC (CENTRAL) BYLAWS

AMENDMENT 4 ~ 20 August 2011

CHANGES

5. **THE EXECUTIVE**

5.1 *The association shall be managed by an elected executive and appointed directors.*

5.2 *The executive shall consist of the following Elected Officers and Directors:*

*Elected: President
 Vice-President
 Past President
 Secretary
 Treasurer*

*Appointed: Membership Director
 Social Director
 Services Officer*

6. **MEETINGS**

6.1 *Regular Meetings*

The Executive shall meet normally in January, March, May, June, September and November, at a time, day and place to be decided from time to time by the Executive. Normal Association business will be conducted at these meetings.

A quorum for a monthly meeting shall be: Four Executive members to include the President or the Vice President or the Past President.

At the digression of the President a meeting can be re-scheduled for the following month if the quorum is not met.

6.5 *The Executive has the authority to make decisions on routine or repetitive items, items that do not have a major impact on the Association and receipted expenditures up to \$1000.00 not included in the annual budget. Slops purchases for sales is excluded as all moneys dealing in "Slops" is on hand either in stock, cash or cash turned in to the treasurer.*

7. **SPECIAL VOTING**

7.1 *If a matter comes to be decided at a Executive meeting, which is deemed by the President and Executive to require the attention of all members, the President shall cause a postal ballot/email of all members to be conducted. In such mail/email ballots a non response is considered a yes vote.*

12. **AMENDMENTS TO THE CONSTITUTION AND BYLAWS**

12.2 *The remainder of the Constitution and Bylaws may be amended by a 75% majority of all regular members voting in a postal/email ballot.*

SAOC Central BYLAWS

Amendment 3 ~ 23 August 2008

BEFORE CHANGES (Items being changed highlighted)

1. **MEMBERSHIP**

1.1 Classes of Membership

There are four classes of membership:

- a. Regular Members shall be persons residing in or having resided in Canada who have qualified in submarines according to the rules of the Navy in which they served, and were appointed to serve in an operational submarine.
- b. Associate Members shall be persons who have qualified in submarines according to the rules of the Navy in which they served, and were appointed to serve in an operational submarine.
- c. Life Members shall be those members who have given exemplary service to the Association, who are proposed, in writing, by a regular member or members are approved by the executive and ratified at a regular meeting of the Association.
- d. Honourary Members are persons who the Association wishes to honour and who are approved by a ballot of all regular members.

1.2 Membership by Application

Qualified personnel may apply for regular or associate membership, in writing, to the Association. The application will be checked and if found to be in order will be presented for approval at a regular meeting provided a quorum is present.

2. **RESIGNATION OF MEMBERS**

- 2.1 Any member who has not paid his dues by 01 January of the current fiscal year (being 1 August to 31 July) shall be deemed to have resigned. [see bylaw 8.2](#)

3. **EXPULSION OF MEMBERS**

- 3.1 Any member who behaves in a manner likely to bring the Association into disrepute may be liable to censure, suspension of membership privileges up to six months or expulsion as the executive deems necessary.
- 3.2 Any member who wishes to appeal any decision of the executive pursuant to para 3.1 shall inform the executive, in writing, within 14 days of receiving the decision. The president shall then appoint a special committee of three members to hear the appeal and receive any evidence,, oral or written, which they deem appropriate. This within 30 days of the executive receiving notice of the appeal. The committee shall render their binding decision within seven days of the hearing.

4. **RIGHTS AND RESPONSIBILITIES OF MEMBERS**

- 4.1 Regular members may vote at any meeting and may be elected to the executive and serve on any committee.
- 4.2 Associate members may not vote at any meeting and are not eligible for election to the executive and serve on any committee.
- 4.3 Life members have all the rights of regular members, however they do not pay annual dues.
- 4.4 Honourary members are non dues paying members, may attend all meetings but have no voting privileges or right to hold office.

5. **THE EXECUTIVE**

5.1 The association shall be managed by an elected executive.

5.2 The executive shall consist of the following Officers and Directors:

Elected: President
 Vice-President
 Past President
 Secretary
 Treasurer

Appointed: Membership Director
 Social Director

- 5.3 The President may, if he considers it to be in the best interests of the efficient management of the association, combine two or more positions under one Officer or Director.
- 5.4 Officers and Directors shall not normally hold the same position for more than three years and elections or appointments to these positions shall be staggered.
- 5.5 Any Officer or Director who requires to be absent for three or more consecutive monthly meetings must seek, in writing, the permission of the President. Any Officer or Director who fails to do so may be removed from office.
- 5.6 If the position of any Officer or Director other than President falls vacant during the year, the President shall nominate a member to fill the position until the next election of Officers and Directors. If the office of President falls vacant during the year, the Vice President shall automatically fill the vacancy.
- 5.7 In May of each year the President shall appoint a nominating committee of three members to provide a slate of candidates for the election to positions which fall vacant at the end of the year.

6. **MEETINGS**

6.1 Regular Meetings

The Association shall meet bi-monthly in January, March, May, June, August, September and

November, at a time, day and place to be decided from time to time by the Executive. Normal Association business will be conducted at these meetings.

A quorum for a monthly meeting shall be:

Ten regular members to include the President or the Vice President or the Past President and one half of the executive.

At the digression of the President a meeting can be re-scheduled for the following month if the quorum is not met.

6.2 Annual General Meeting:

The A.G.M. will be held on the second last weekend of August each year. The major items of business shall be

- a. receive and approve the Executive report of the past year's activities;
- b. receive and approve the Annual Financial Statement; and
- c. elect new Officers and Directors as required.

6.3 Extraordinary Meetings:

These may be called by:

- a. the President;
- b. a majority of the Executive; or
- c. written request of ten regular members.

Five days notice of an extraordinary meeting together with a brief agenda shall be given to members.

6.4 Conduct of Meetings

The President, or in his absence the Vice President shall preside. The meeting shall be conducted in accordance with Robert's Rules of Order, and with due decorum. Voting shall be by show of hands, unless the President deems a secret ballot of all members.

6.5 (NEW PARAGRAPH)

7. **SPECIAL VOTING**

7.1 If a matter comes to be decided at a regular meeting, which is deemed by the President and Executive to require the attention of all members, the President shall cause a postal ballot of all members to be conducted.

8. **ANNUAL DUES**

8.1 The annual dues shall be set, on the recommendation of the Executive and ratified by vote of the membership, from time to time.

8.2 Annual dues of \$20.00 (Cdn) are due and payable as of 01 August each year. [\(see bylaw 2.1\)](#)

9. **FINANCIAL**

- 9.1 The fiscal year shall be from 1 August to 31 July the following year.
- 9.2 The Association shall maintain an account at a bank, trust company or credit union chosen by the Executive. All monies shall be deposited and held in this account. Cheques issued on behalf of the Association shall be signed by any two of the executive.
- 9.3 The Treasurer shall briefly report the financial position of the Association at each regular meeting.
- 9.4 One regular member, not on the executive, shall be selected by the President to audit the books in September of each year. The Treasurer shall present the "audited" financial statements for the end of the current year at the Annual General Meeting.

10. **AD HOC COMMITTEES**

- 10.1 The President may, from time to time, as he sees fit, appoint up to five regular members to Ad Hoc committees to deal with specific matters. The Ad Hoc committee shall cease to function automatically when they have reported their recommendations to the Executive.

11. **SPECIAL TASKS**

- 11.1 The President shall appoint from the regular members:
- a. a historian;
 - b. a "slops" person
 - c. a member at large (when required)

These shall serve at the President's pleasure for so long as they are willing.

12. **AMENDMENTS TO THE CONSTITUTION AND BYLAWS**

- 12.1 Paragraphs 4 and 5 of the Constitution may not be amended.
- 12.2 The remainder of the Constitution and Bylaws may be amended by a 75% majority of all regular members voting in a postal ballot.

SUBSCRIBED TO AT OTTAWA, ONTARIO this 23rd day of August 2008

Original signed by: